

## Position Description

### Title

- Maintenance Mechanic II – GMP Facilities

### Reporting

- Reports to the Director of Manufacturing Operations

### Company

- Akston Biosciences is developing novel biologic therapeutics for the treatment and prevention of human autoimmune diseases and companion animal diabetes. This biotechnology firm is currently recruiting a Maintenance Mechanic II – GMP Facilities to join its dynamic and fast-paced GMP Manufacturing team located in Beverly, MA.

### Duties

#### Primary Duties

- Ensure the efficient maintenance and reliable operation of the process and utility equipment needed to support a GMP manufacturing facility including supporting laboratories

#### Secondary Duties

- Supervise services that support GMP operations including, but not limited to, cleaning contractors, gowning vendors, gas supply vendors, utility providers, etc.

### Qualifications

- High school diploma or equivalent plus 3-5 years of related industry experience or relevant Associates Degree in Life Science/Engineering field with 2-4 years of cGMP plant operations experience
- Certification(s) preferred

### Requirements

 The individual shall:

- Possess prior work experience in a GMP, biotechnology and/or FDA regulated environment
- Comprehend and apply Standard Operating Procedures (SOPs) to follow cGMP guidelines to ensure compliance to regulatory agencies
- Demonstrate experience in repair, operation, and troubleshooting of electro-mechanical process equipment and utility systems including, but not limited to, air handlers, generators, humidifiers, etc.
- Exhibit familiarity with controls systems, PLC's, SCADA and BMS systems preferred but not required
- Demonstrate technical writing skills including, but not limited to, SOPs and Maintenance procedures
- Demonstrate the ability to learn and read complex mechanical drawings
- Be able to lift, pull or push equipment requiring 50 pounds of force
- Be both a “hands on” worker and a supervisor of subordinates and contractors

**Responsibilities**      The individual will:

- Be responsible for the operation and maintenance of plant systems, utilities and equipment in a state-of-the-art GMP manufacturing facility as well as supporting laboratories
- Perform and supervise the execution of routine preventative maintenance and non-routine work orders throughout the facility
- Comply with GMP requirements to include detailed documentation of work performed in both electronic and written forms and maintain those records
- Direct and organize any vendors and consultants that support the operation of the manufacturing facility and supporting units

**Other**

- Required to carry a mobile phone at all times and be on call as required to support operations and participate in off-hour emergency coverage as needed
- Must be able to climb a ladder, reach, bend and lift loads up to 50 pounds
- Must live within commuting distance of Beverly, MA

**Compensation**

- Pay commensurate with skills/experience